



Job Situation

Working in depot or warehouse sometimes outside. Can be dusty, dirty and sometimes smelly. Work shifts and on your feet. Safety equipment required.

Weekly Hours of Work

40

Overtime

0

Monthly Salary

\$2,100

Student Loan – Owing

0

Student Loan – Monthly Payment

0

Duties

Verify waste material type. Load waste materials on belts. Operate shredding/baling machines. Operate forklifts.

Prospects

Non-profit recycling organizations.
Municipal or private recycling services

Job Title

Recycle Coordinator

National Occupational Classification (NOC)

9619

Job Description

You are now working as the recycling coordinator in a new development just outside of town. You work as part of a larger team to get the job done. You are always interacting with other people such as the garbage and recycling collectors, city counsellors, and various organizations in the neighbourhood. It is your job to coordinate a program that will work for everyone, therefore it is very important that you are patient and understanding when listening to everyone else's opinions.

It is up to you to make sure that everyone is following the recycling standards set forth by the city. The first part of this job is to make sure that people are aware of the policies. A good place to start is to target institutions; you organize visits to schools, mall and hospital staff and community centres. Once people are aware of the guidelines, you also have to make sure that they continue to be followed. This is achieved through a combination of incentives for good recyclers and punishments for people not following the rules.

All of these trips, rewards and fines must be factored into the budget. If it is no longer cost effective for this recycling initiative to be run, then it will be downsized and your job would be in jeopardy. You must keep a careful record of all activities, past and present, so that there are no surprise costs and everything is accounted for.

There is a lot of responsibility in this job. Even though the area you are responsible for is a fairly small part of town, you work as part of a community team for the whole city. It is important that everyone does their part correctly so that the whole operation runs smoothly.