



#### Job Situation

Work in busy healthcare environment operating 24 hours a day, working nights, weekends and holidays. Follow safety precautions to reduce the risk of exposure to infectious diseases and injury from hot surfaces.

#### Weekly Hours of Work

37.5

#### Overtime

0

#### Monthly Salary

\$3,500

#### Student Loan – Owing

\$6,000

#### Student Loan – Monthly Payment

\$250

#### Duties

Assemble, disinfect trays and instruments. Use and maintain sterilization equipment. Report problems. Use computers to order supplies

#### Prospects

Hospitals. Private clinics. Military Health Facilities. Dentists

#### Job Title

Sterile Processing Specialist

#### National Occupational Classification (NOC)

3414

#### Job Description

Working at the hospital has kept you busy but you are enjoying every minute of it. Now you are the supervisor of the whole department at the hospital. Your morning starts out with coffee and sitting at the computer taking calls and answering emails. Next on your list is checking the quantity of supplies. Inventory maybe your least favorite part of the job but it is still necessary. You can always get some of the staff to help, after all you are the boss.

You are responsible for showing the new employees around and making sure everything is running smoothly. Making sure all employees are using the correct procedures and are performing them safely is important. The employees come to you with problems and it is up to you to fix them. Your interpersonal skills make you easy to approach and your quick thinking is always able to solve the problem.

It is your job to order supplies when they are low and it is your responsibility to fill out all the paperwork. You need to report all problems with the machines that aren't working and the availability of supplies. The doctors and nurses really appreciate the heads up that you are able to give them because you are always ahead of the game.

You are in charge of getting the instruments ready for scheduled and emergency surgery. Your ability to keep organized is really helpful because you are in charge of hundreds of different instruments and each surgery requires something different. You must always be on your toes in case something is needed in an emergency.