



Dear Environmental Farm Plan Representative;

I am sorry to inform you that the Federal Government program under which your position was funded has been terminated thus requiring that we terminate your position one month from today. You have brought much to the department. Your friendly thorough approach when dealing with farmers , municipal staff and businesses was very much appreciated . You did your work efficiently, documented you findings well and your written reports were clear and concise. You are a good example of the ability of one to make a difference. Your creative approach to problem solving was noticed and appreciated by those whom you served.

We will be happy to provide you with a reference and to recommend you highly.

Best wishes in your future work.

S Sorry, Department Manager