



Dear Optician,

Thank you for being honest with me and letting me know in advance that you are planning to leave when you find a business partner. I am requesting that you give me as much notice as possible, and at least one month, to find a replacement.

I realize that you have been frustrated by my inability to make you a partner, or even increase your wages significantly when you qualified so splendidly in your licencing examinations. Sales are slightly down and I am doing my best to stay profitable.

If you need me as a reference I can certainly oblige you. Your service here has been completely satisfactory. Good luck to you with your business plan. And congratulations on your personal initiative—you're going to need it.

Sincerely,

Marion Cahill