

Dear Daycare Worker,

I am sorry to tell you that we will be terminating your position two weeks from today. Sophie Holden, one of our original partners, has been retired from her teaching position and will be coming back to work with us. Obviously, this will require some restructuring.

You have contributed a great deal here and we will all miss you. The children love your creative play sessions, especially acting out the fairy tales! I know that you hope for a career in acting so instead of good luck I should say... Break a leg!

Sincerely,

Brenda Lodge